



72 Hour Incident Investigation Report

Incident date & time		Incident location	
In the section		Kilometrage	

Incident description:

Operator/s involved	
Operator reporting	

1	Network Control notified?	Yes/No. (circle appropriate)
2	Network Controllers name:	
3	Network Controllers location:	
4	IIMS Event No (if given):	
5	O.T.S.I notified (1-800-677-766)	Yes/No. (circle appropriate)
	Time	Date
		Contact Name

Investigation Facts:

- Record the key events in chronological order (add more lines as necessary).
- Include events leading up to and in some cases past the defined Incident. Include the time of the event.
- This represents the relationship between the event and the incident.

1	
2	
3	
4	
5	
6	
7	
8	

What actions were taken to prevent the situation from becoming worse. (Remedial action at time of incident) Add more lines as necessary	Action by:	Date
1.		
2.		
3.		
4.		
5.		



Office of Transport
Safety Investigations

What measures have been or are being taken to prevent recurrence of similar incidents in the future. (Preventative action) Add more lines as necessary	Action by:	Date
1.		
2.		
3.		
4.		

REPORT MUST BE EMAILED/FAXED WITHIN 72 HOURS OF OCCURRENCE TO:

Email: transport.safety@otsi.nsw.gov.au or Fax. (02) 9322 9299

Report prepared by:	Report forwarded by:
(Name) (Date) (Phone)	(Name) (Date) (Phone)